

Teaching Artist- Bilingual (Spanish)

Organizational Summary

The Arvada Center for the Arts & Humanities celebrates and elevates the human condition with engaging arts, humanities, education, and entertainment that expand the cultural landscape for everyone. The Arvada Center strives to create and maintain an inclusive and welcoming environment for all artists, actors, staff, volunteers, and patrons.

Position Summary

Reporting to the School & Community Programs Manager, this hourly position serves as the facilitator of arts workshops on behalf of the School & Community Programs division of the Arvada Center. Teaching Artists conduct arts workshops based on provided curriculum to students Pre-K - 6th grade. These workshops are available to students as outreach programs at schools, libraries, camps and other offsite locations as well as on-site at the Arvada Center at variable times Monday - Friday usually between the hours of 8:30 am - 6:00 pm. Scheduling is very flexible and work hours are variable.

Responsibilities

- Instruct arts workshops according to the Arvada Center's prefabricated lesson plans and predetermined curriculum both at the Arvada Center and off-site locations in the community
- Serve as sole instructor for each, 1-hour arts workshop for groups of 10 - 30 students
- Arrive 10-15 minutes before each workshop is scheduled to begin in order to prepare materials and review lesson plans
- Attend and participate in all required meetings and trainings, including professional development trainings
- Communicate with School Programs Coordinator in a timely manner on availability and schedule
- Ability to work a varied and flexible schedule, approximately 2- 15 hours per month
- Other reasonable duties as assigned

Skills and Competencies

- Exhibit strong organization and communications skills, reliability, and flexibility
- Ability to collaborate and effectively communicate with all levels of personnel, patrons, and general public in a cooperative and positive manner as a representative of the Arvada Center
- Moderate physical activity including walking and occasional lifting when transporting supplies needed for off-site programs
- Must possess prior teaching experience (informal or classroom) and enjoy working with children

- Experience working with Pre-K and Elementary students required
- Applicants should be highly organized communicators, reliable, flexible, and enthusiastic about arts education
- A passion for creativity, ability to focus on process over product, and a strong understanding of the social-emotional needs of children ages 4-10
- Basic knowledge of a single or variety of art forms (visual, drama, music, etc.), teaching, and classroom management techniques
- Bilingual English and Spanish fluency

Compensation

This is a part-time, nonexempt position earning \$40-\$70 per 45-60 minute workshop and is eligible for paid sick leave.

The Arvada Center for the Arts and Humanities is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees based on age, race, sex, color, religion, sexual orientation, gender identity, national origin, genetic information, disability or any other status protected by state or local law. Candidates from traditionally marginalized communities are especially encouraged to apply.

Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.

Application Instructions

Send an email with your resume and cover letter as PDF to jobs@arvadacenter.org with the job title in the subject line. Applicants should include any arts area(s) of expertise and age-specific experience.

Applications will be accepted until December 6, 2024.